

The Manager,
MMES PUBLIC SCHOOL
C. ABDUL HAKEEM COLLEGE OF ENGINEERING, AND TECHNOLOGY CAMPUS, HAKEEM NAGAR,
MELVISHARAM, WALAJAH TALUK
TAMILNADU, RANIPET, 632509
(M: 04172-267387)

SUBJECT: -FRESH AFFILIATION UP TO SECONDARY LEVEL-regarding.

Ref : Application No.: - SL-00460-2425 Dated:27/12/2023

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Fresh Affiliation Up to Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	1931598
School No	56754
Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.	
Affiliated for	Secondary School Examination Class 1 to 10
Category	Fresh Affiliation
Period of affiliation	01.04.2024 to 31.03.2029
Year and Month From which admission can be taken in Class-IX	1 April,2024
Year and Month in which first batch of Class-X will appear in board examinations	1 April,2026

Sl. No.	The school is directed to ensure that :
1	The total number of sections of Bal Vatika shall be restricted to 06 (02 section each for Bal Vatika-1, 2 & 3 respectively). The total number of sections from classes I to X shall be restricted to 18. Further increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law and availability of class rooms of greater than 500 sq. ft. dimension. The number of students in each class shall be restricted to 40.
2	Building safety certificate uploaded by the school has not been accompanied with other relevant documents i.e. Form A, B, C, D (Public building license) & E. School is required to obtain the documents and submit compliance within 03 months in SARAS portal.
3	The temporary recognition granted upto 15.11.2026 by the appropriate authority vide K.Dis.No. 12035/D2/2023 dated 05.02.2024, available on school website under mandatory public disclosures has not been uploaded by the school in SARAS portal. School shall submit the same in compliance section.
4	Maintenance of toilets has not been found proper. Lack of cleanliness is seen. Floors of some of the toilets available in the school have stains. The general upkeep of the toilets should be improved. School is required to submit the compliance through videography within 3 months on the SARAS portal.
5	The school shall ensure the training of its teachers with CoE Chennai within 3 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.

PRINCIPAL
MMES PUBLIC SCHOOL (CBSE)
HAKEEM NAGAR
MELVISHARAM - 632 509, Ranipet Dt.,

CHAIRMAN
MMES PUBLIC SCHOOL (CBSE)
HAKEEM NAGAR
MELVISHARAM - 632 509, Ranipet Dt.,

6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months, the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

MS Salunke 28/10/25
PRINCIPAL
MMES PUBLIC SCHOOL (CBSE)
HAKEEM NAGAR,
MELVISHARAM - 632 509, Ranipet Dt.,

/
CHAIRMAN
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